

**INNISFIL PUBLIC LIBRARY BOARD
MEETING MINUTES
Tuesday, May 21, 2024 – 7:00 p.m.
Lakeshore Branch – Community Room**

In Attendance: Anne Smith, Rob Nicol, Councillor Jennifer Richardson, Councillor Robert Saunders, Barb Baguley, Sue Bennett, Rhonda Flanagan, Cynthia Gordon
Staff in Attendance: Erin Scuccimarri, Jennifer Miyasaki, Megan Legg, Amy Eastwood
Regrets: Raj Grover

1. CALL TO ORDER, WELCOME AND LAND ACKNOWLEDGEMENT

- The meeting was called to order at 6:59 p.m.
- The Board Chair delivered the Land Acknowledgement Statement.

2. APPROVAL OF AGENDA

Motion #2024.35

Moved by: Jennifer Richardson
Seconded by: Rob Nicol

THAT the agenda of the May 21, 2024, meeting be approved as presented.

CARRIED.

3. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

4. DELEGATIONS TO THE BOARD

- Megan Legg provided a presentation on the 2023 Programming Trends (See agenda item 8b)
- Amy Eastwood shared a PowerPoint presentation regarding early literacy (Every Child Ready to Read) program

CONSENT AGENDA

5. Approval of Previous Minutes

6. Correspondence

7. Reports for Information

- CEO Report

- The CEO highlighted our first ever Comicfest – it was a hugely successful event
- Highlights from Public Libraries Association conference that staff attended; over 7000 attendees
- Municipal Council Report
 - No additions
- Library Board Report
 - Roundtable discussion of events attended or good news stories
 - Teen Nights
 - Annual Presentation to Council went very well
 - Annual Pitch-In
 - RVH Golf Tournament coming up
 - Nantyr School Bands were in Nationals; won gold
 - Presentation for teens on how to create resumes
 - Lions Club doing a fundraiser for Nantyr Bands; last youth darts of the season coming up; free self defense class at Gilford Hall; Kids bingo; Onionfest coming soon
 - Sandycove - Emergency Preparedness day; received a grant for emergency communications
 - Eid Festival
 - John Dunn presentation
 - Author Talk
 - South Simcoe Theatre just wrapped up their season

Committee Updates:

- Finance Committee
 - Committee Report LIB-10-2024 Q1 2024 Results was included in package
- Truth & Reconciliation Committee
 - Committee met and has updated the Land Acknowledgement Statement; will present to Board in June meeting
- Health & Safety Update
 - JHSC Minutes included in package
- Library Associations Report
 - New section of package; including reports from Library organizations and associations (FOPL, OLA, OLS)
 - OLS had spring meeting recently; fundraising was discussed, Sue Bennett shared information about Spark with them
 - The CEO noted staff and Board members who sit on Boards and Committees

Motion #2024.36

Moved by: Sue Bennett
Seconded by: Jennifer Richardson

THAT the consent agenda items 5a.01.01 to 7f.05.01, and the recommendations contained therein be approved as presented.

CARRIED.

AGENDA

8. REPORTS FOR ACTION

- a) Staff Report LIB-08-2024 Use of Donation Funds for Sensory Room
 - o The CEO provided an overview; will be launched in June

Motion #2024.37

Moved by: Barb Baguley
Seconded by: Rhonda Flanagan

THAT the Staff Report LIB-08-2024 Use of Donations Funds for Sensory Room be received for information.

CARRIED.

- b) Staff Report LIB-09-2024 2023 Programming Trends
 - o Information and shared in agenda item 4a

Motion #2024.38

Moved by: Rob Nicol
Seconded by: Sue Bennett

THAT the Staff Report LIB-09-2024 2023 Programming Trends be received for information.

CARRIED.

- c) Staff Report LIB-11-2024 Human Navigator Pilot Project
 - o The CEO elaborated on the project and funding

Motion #2024.39

Moved by: Rob Saunders
Seconded by: Rhonda Flanagan

THAT the Staff Report LIB-11-2024 Human Services Navigator Pilot Project be received for information.

CARRIED.

9. BUSINESS ARISING

No business arising

10. POLICY

- a) **OPERATING & TECHNOLOGY** – Collections Management Policy #2024-11

- b) **OPERATING & TECHNOLOGY** – Confidentiality & Protection of Privacy Policy #2024-12

(copy & motion)

Motion #2024.40

Moved by: Sue Bennett
Seconded by: Barb Baguley

THAT the OPERATING & TECHNOLOGY – Collections Management Policy #2024-11 and the OPERATING & TECHNOLOGY – Confidentiality & Protection of Privacy Policy #2024-12 be approved as presented.

CARRIED.

11. STRATEGIC ISSUES

There were no Strategic Issues to discuss this month.

12. NEW BUSINESS

- o Lions Club would like a representative from the Library attend their meeting to receive a donation, June 4, 6:30 p.m.

13. COMMENTS AND ANNOUNCEMENTS

- a) Calendar of Events
 - o Link to Library offerings was provided in the agenda.
 - o Library has received its charitable status
 - o Summers students have returned

14. IN CAMERA

No in camera

15. ADJOURNMENT

Motion #2024.41
Moved by: Barb Baguley

THAT the meeting be adjourned at 8:20 p.m.

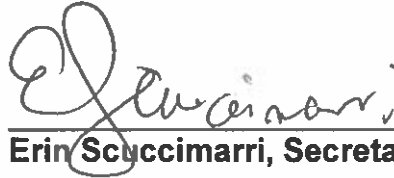
CARRIED.

DATE OF THE NEXT MEETING

The next Library Board meeting will be held on
Monday, June 17, 2024 at 7:00 p.m.
Innisfil Public Library & ideaLAB – Lakeshore Branch – Community Room



Anne Smith, Board Chair



Erin Scuccimarri, Secretary