

**INNISFIL PUBLIC LIBRARY BOARD  
MEETING MINUTES  
Monday, April 15, 2024 – 7:00 p.m.  
via Zoom**

**In Attendance:** Anne Smith, Rob Nicol, Councillor Jennifer Richardson, Barb Baguley, Sue Bennett, Rhonda Flanagan, Cynthia Gordon, Raj Grover

**Staff in Attendance:** Erin Scuccimarri, Jennifer Miyasaki, John van Rassel, Martin Pennock

**Regrets:** Councillor Robert Saunders, Rhonda Flanagan

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**1. CALL TO ORDER, WELCOME AND LAND ACKNOWLEDGEMENT**

- The meeting was called to order at 7:01 p.m.
- The Board Chair delivered the Land Acknowledgement Statement.

**2. APPROVAL OF AGENDA**

**Motion #2024.28**

**Moved by:** Jennifer Richardson  
**Seconded by:** Sue Bennett

THAT the agenda of the April 15, 2024, meeting be approved as presented and amended.

**CARRIED.**

**3. DISCLOSURES OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**4. DELEGATIONS TO THE BOARD**

There were no delegations

**CONSENT AGENDA**

**5. Approval of Previous Minutes**

**6. Correspondence**

**7. Reports for Information**

- CEO Report
  - Excellent March break with many, well-attended programs
  - Building Safer Communities Fund - reporting on programs funded by the grant

- Teen Nights have started and attendance is improving
  - Avery Swartz AI presentation
- Municipal Council Report
  - No additions
- Library Board Report
  - Roundtable of events attended by Board and Staff
    - Kids bingo; youth darts at Lions Hall; Car rally is coming soon
    - Feedback on Spark from residents: tickets were expensive, suggested more affordable event(s) in the future.
    - The CEO and other staff attended a PLA event
    - Mindful eating seminar hosted by Indian Association
    - Vaisahki event

**Committee Updates:**

- No Committee updates this month
- Health & Safety Update
  - JHSC Minutes included in package; noted that Jennifer Miyasaki has stepped down from the JHSC and Vivian Lough has taken over as the Library Worker Member Representative.

**Motion #2024.29**

**Moved by:** Cynthia Gordon  
**Seconded by:** Barb Baguley

THAT the consent agenda items 5a.01.01 to 7e.01.01, and the recommendations contained therein be approved as presented.

**CARRIED.**

**AGENDA**

**8. REPORTS FOR ACTION**

- a) Staff Report LIB-07-2024 Library Associations and Organizations

**Motion #2024.30**

**Moved by:** Raj Grover  
**Seconded by:** Cynthia Gordon

THAT the Staff Report LIB-07-2024 Library Associations and Organizations be received for information.

**CARRIED.**

**9. BUSINESS ARISING**

No business arising

## 10. POLICY

- a) **OPERATING & TECHNOLOGY** – Information Technology Policy  
#2024-10

(copy & motion)

### Motion #2024.31

**Moved by:** Sue Bennett  
**Seconded by:** Rob Nicol

THAT the OPERATING & TECHNOLOGY – Information Technology Policy  
#2024-10 be approved as presented.

**CARRIED.**

## 11. STRATEGIC ISSUES

There were no Strategic Issues to discuss this month.

## 12. NEW BUSINESS

No new business

## 13. COMMENTS AND ANNOUNCEMENTS

- a) Calendar of Events
- o Link to Library offerings was provided in the agenda.
  - o CEO provided reminder that operating hours have changed to branches opening at 9:00am; will be formally communicating to public in May
  - o YMCA is doing annual Move to Give campaign

## 14. IN CAMERA

- a) Consideration of a resolution to hold an "In Camera" Committee of the Whole meeting as provided for under the Municipal Act, 2001, as amended, the Public Libraries Act, R.S.O. 1990, c. P.44, and the Library Board's Procedural By-Law Policy# B-2023-03.

### Motion #2024.32

**Moved by:** Raj Grover  
**Seconded by:** Barb Baguley

THAT the Board holds a "Closed Session" Committee of the Whole meeting as provided for by the Municipal Act, 2001, as amended, the Public Libraries Act, R.S.O. c. P.44, and the Board's Procedural By-Law Policy #B-2023-03 to deal with:

- a) A matter in respect of which a board or committee of a board may hold a closed meeting under another Act; Educational Training (Section 239(3.1) of the Municipal Act, 2001)]
- Cybersecurity

**CARRIED.**

**Motion #2024.33**

**Moved by:** Cynthia Gordon  
**Seconded by:** Barb Baguley

THAT the Board now rise and report on the In Camera session and resume the regular Board meeting.

**CARRIED.**

**15. ADJOURNMENT**

**Motion #2024.34**

**Moved by:** Barb Baguley

THAT the meeting be adjourned at 7:42 p.m.

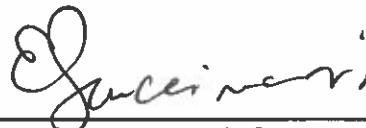
**CARRIED.**

**DATE OF THE NEXT MEETING**

The next Library Board meeting will be held on  
**Tuesday, May 21, 2024 at 7:00 p.m.**  
**Innisfil Public Library & ideaLAB – Lakeshore Branch – Community Room**



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Anne Smith, Board Chair



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Erin Scuccimarri, Secretary