

**INNISFIL PUBLIC LIBRARY BOARD
MEETING MINUTES
Monday, September 18, 2023 – 7:00 p.m.
Lakeshore Library – Community Room**

In Attendance: Anne Smith, Rob Nicol, Councillor Jennifer Richardson, Councillor Robert Saunders, Barb Baguley, Sue Bennett, Rhonda Flanagan, Cynthia Gordon
Staff in Attendance: Erin Scuccimarri, Jennifer Miyasaki, Audrey Webb, Jana Abrams
Regrets: Raj Grover

1. CALL TO ORDER, WELCOME AND LAND ACKNOWLEDGEMENT

- The meeting was called to order at 7:00 p.m.
- The Board Chair delivered the Land Acknowledgement Statement.

2. APPROVAL OF AGENDA

Motion #2023.61

Moved by: Jennifer Richardson
Seconded by: Rhonda Flanagan

THAT the agenda of the September 18, 2023, meeting be approved as presented.

CARRIED.

3. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

4. DELEGATIONS TO THE BOARD

- Audrey Webb, Town Treasurer, and Jana Abrahams, Town Financial Analyst, shared an overview of the 2022 Unaudited Financial Statements to the Board.

CONSENT AGENDA

5. Approval of Previous Minutes

6. Correspondence

7. Reports for Information

- The CEO provided further detail on the community outreach, special events and staffing (summer students) highlighted in the summer CEO Reports; Drag Queen Storytime in July was a very successful event; Staff Pick displays are being well received; grant funds received will be used to fund seniors' programs

- The Board Chair expressed gratitude to staff for all of the events and programs they have been running.
- It was suggested that a member of the Library Services team present at an upcoming meeting about assisting patrons in crisis; how we can connect them with resources; planning mental health training program for staff next year to better equip them for these situations.

Committee Updates:

- Rhonda Flanagan shared an update on the Fundraising Committee Meeting; a TipTap board has been installed for donations; planning a gala fundraising event – date is February 29, 2024 and then every 4 years after that; themes are being discussed; meeting with staff to work on a “giving” campaign.
- The Board Chair provided an update for the Truth & Reconciliation Committee; will work on improving our Land Acknowledgement Statement; Cynthia Gordon has been working on partnerships.

Library Board Roundtable updates:

- The Board, CEO and Executive Assistant had a roundtable update; items shared included books of interest and local events attended such as Fresh Air Flicks, Neighbourhood Nights, Living Library, the Rotary Harvest Dinner and MakerFest; Chair Smith advised that there was a recent roundtable with the Innisfil Community Foundation and previous fund recipients for an update on the benefit/impact they’ve made with the funds they’ve received from the Foundation
- Upcoming Town event: the raising and then lowering of Every Child Matters flag at Town Hall.

Motion #2023.62

Moved by: Barb Baguley
Seconded by: Rob Saunders

THAT the consent agenda items 5a.01.01 to 7e.02.01, and the recommendations contained therein be approved as presented.

CARRIED.

AGENDA

8. REPORTS FOR ACTION

- a) Staff Report LIB-08-2023 Decolonization of the First Nations of Simcoe County Website

Motion #2023.63

Moved by: Rhonda Flanagan
Seconded by: Cynthia Gordon

THAT the Staff Report LIB-08-2023 Decolonization of the First Nations of Simcoe County Website be received and the recommendations contained therein be approved as presented.

CARRIED.

- b) Staff Report LIB-09-2023 Innisfil Community Foundation Agreement
- The CEO provided background information on the agreement and advised next steps.

Motion #2023.64

Moved by: Rob Saunders
Seconded by: Rhonda Flanagan

(The Board Chair abstained from voting due to a conflict of interest.)

THAT the Staff Report LIB-09-2023 Innisfil Community Foundation Agreement be received and the recommendations contained therein be approved as presented.

CARRIED.

9. BUSINESS ARISING

- a) Operating Surplus

Motion #2023.65

Moved by: Barb Baguley
Seconded by: Sue Bennett

THAT the 2022 operating surplus in the amount of \$79,015.00 be moved from the 2022 operating surplus to the Library Computer Reserves account.

CARRIED.

10. POLICY

- a) **OPERATING & TECHNOLOGY** – Health and Safety Policy #2023-18
- b) **EMPLOYMENT** – Employee Benefits Policy #E-2023-19
- c) **EMPLOYMENT** – Police Record (Background) Checks for Staff & Volunteers Policy #E-2023-20
- d) **EMPLOYMENT** – Injury and Illness Prevention Policy #E-2023-21
- e) **EMPLOYMENT** – COVID-19 Safety Policy #E-2022-29

Motion #2023.66

Moved by: Rob Nicol
Seconded by: Cynthia Gordon

THAT the OPERATING & TECHNOLOGY – Health and Safety Policy #2023-18, the EMPLOYMENT – Employee Benefits Policy #E-2023-19, the EMPLOYMENT – Police Record (Background) Checks for Staff & Volunteers Policy #E-2023-20, and the EMPLOYMENT – Illness & Injury Prevention Policy #E-2023-21 be approved as presented;

AND FURTHER THAT the EMPLOYMENT – COVID-19 Safety Policy #E-2022-29 be repealed.

CARRIED.

11. STRATEGIC ISSUES

There were no Strategic Issues to discuss this month.

12. NEW BUSINESS

No new business

13. COMMENTS AND ANNOUNCEMENTS

- a) Calendar of Events
 - o Link to Library offerings was provided in the agenda.

14. IN CAMERA**Motion #2023.67**

Moved by: Jennifer Richardson
Seconded by: Barb Baguley

THAT the Board holds a “Closed Session” Committee of the Whole meeting as provided for by the Municipal Act, 2001, as amended, the Public Libraries Act, R.S.O. c. P.44, and the Board’s Procedural By-Law Policy #B-2023-03 to deal with:

- a) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED.

Motion #2023.68

Moved by: Rhonda Flanagan
Seconded by: Cynthia Gordon

THAT the Board now rise and report on the "In Camera" Session and resume the regular Board meeting.

CARRIED.

15. ADJOURNMENT

Motion #2023.69

Moved by: Barb Baguley

THAT the meeting be adjourned at 8:40 p.m.

CARRIED.

DATE OF THE NEXT MEETING

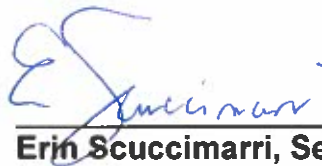
The next Library Board meeting will be held on

Monday, October 16, 2023 at 7:00 p.m.

Innisfil Public Library & ideaLAB – Lakeshore Branch – Community Room



Anne Smith, Board Chair



Erin Scuccimarri, Secretary

