

**INNISFIL PUBLIC LIBRARY BOARD
MEETING MINUTES
Monday, May 15, 2023 – 8:00 p.m.
Lakeshore Library – Community Room**

In Attendance: Rob Nicol, Councillor Jennifer Richardson, Councillor Robert Saunders, Barb Baguley, Sue Bennett, Rhonda Flanagan, Cynthia Gordon, Raj Grover
Staff in Attendance: Erin Scuccimarri, Jennifer Miyasaki
Regrets: Anne Smith

1. CALL TO ORDER

- The meeting was called to order at 8:21 p.m.

2. APPROVAL OF AGENDA

Motion #2023.40

Moved by: Raj Grover
Seconded by: Cynthia Gordon

THAT the agenda of the May 15, 2023, meeting be approved as presented.

CARRIED.

3. DISCLOSURES OF INTEREST

There were no disclosures of interest.

4. DELEGATIONS TO THE BOARD

No delegations

5. CONSENT AGENDA

Motion #2023.41

Moved by: Rob Saunders
Seconded by: Cynthia Gordon

THAT the consent agenda items 5 a) to 5 c), and the recommendations contained therein be approved as presented.

CARRIED.

6. BUSINESS ARISING

a) Truth & Reconciliation Committee

- Membership
 - The CEO advised that at least 2 members are still required to strike this Committee; it was suggested that a former Board member be permitted to join the committee; the Board agreed.

Motion #2023.42

Moved by: Rhonda Flanagan

Seconded by: Raj Grover

THAT the Library Board request that Wendy Van Straten, a former Board Member and Truth & Reconciliation Committee Member be appointed to the Truth & Reconciliation Committee.

CARRIED.

b) CEO Evaluation Committee

- Recruitment
- Chair is Ex-Officio
- Barb Baguley and Raj Grover volunteered for the Committee; CEO Evaluation Committee has been established.

7. REPORTS

a) Municipal Council Report

- A report was shared with the package
- No additions in the meeting

b) Library Board Report

- Members did a roundtable; items shared included:
 - Pitch-In Day was well attended
 - Lions club is hosting several events for youth and adults including Bingo, darts, and an open mic night
 - A fundraiser was held at Nantyr Shores to assist in funding the band's trip for a competition
 - Little Free Library at the IRC is in place
 - Chair Smith has been accepted as a trustee on the FOPL Board
 - Annual Report to Council was well received

c) Board Committee Reports

- Finance Committee
 - The Committee met on May 3, 2023 to review the Q1 2023 Operating and Capital Results
 - A summary report and financial reports were shared in the package; an error with a date on the report was noted and will be corrected.

Motion #2023.43

Moved by: Jennifer Richardson
Seconded by: Raj Grover

THAT the Finance Committee Report LIB-03-2023 regarding the 2023 Q1 Operating and Capital results, dated May 15, 2023 be received (subject to a correction).

CARRIED.

d) Health & Safety Update

Motion #2023.44

Moved by: Sue Bennett
Seconded by: Barb Baguley

THAT the minutes of the JHSC April 20, 2023 meeting be received.

CARRIED.

e) Q1 2023 Collections Report LIB-04-2023

Motion #2023.45

Moved by: Raj Grover
Seconded by: Cynthia Gordon

THAT the Q1 2023 Collections Report LIB-04-2023 be received.

CARRIED.

f) Economic & Social Value of the Innisfil ideaLAB & Library Report LIB-05-2023

Motion #2023.46

Moved by: Sue Bennett
Seconded by: Jennifer Richardson

THAT the Economic & Social Value of the Innisfil ideaLAB & Library Report LIB-05-2023 be received.

CARRIED.

8. POLICY

- a) **EMPLOYMENT** – Mileage Policy #E-2023-11

Motion #2023.47

Moved by: Rob Saunders
Seconded by: Cynthia Gordon

THAT the EMPLOYMENT – Mileage Policy #E-2023-11 be approved as presented.

CARRIED.

- b) **OPERATING & TECHNOLOGY** – Canada's Anti-Spam Legislation (CASL) Policy #2023-12

Motion #2023.48

Moved by: Rhonda Flanagan
Seconded by: Barb Baguley

THAT the *OPERATING & TECHNOLOGY* – Canada's Anti-Spam Legislation (CASL) Policy #2023-12 be approved as presented.

CARRIED.

- c) **OPERATING & TECHNOLOGY** – Rules of Conduct Policy #2023-13

Motion #2023.49

Moved by: Jennifer Richardson
Seconded by: Sue Bennett

THAT the OPERATING & TECHNOLOGY – Rules of Conduct Policy #2023-13 be approved as presented.

CARRIED.

9. STRATEGIC ISSUES

There were no Strategic Issues to discuss this month.

10. NEW BUSINESS

No new business

11. COMMENTS AND ANNOUNCEMENTS

a) Calendar of Events

- Link to Library offerings was provided in the agenda.
- Annual Presentation to Council occurred on May 10, 2023
- Board Members are planning to attend upcoming Neighbourhood Nights

12. IN CAMERA

No In Camera

13. ADJOURNMENT**Motion #2023.50****Moved by:** Barb Baguley

THAT the meeting be adjourned at 8:57p.m.

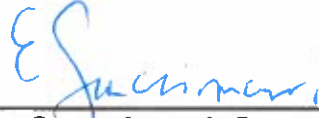
CARRIED.

DATE OF THE NEXT MEETING

The next Library Board meeting will be held on
Monday, June 19, 2023 at 7:00 p.m.
Innisfil Public Library & ideaLAB – Lakeshore Branch – Community Room



Anne Smith, Board Chair



Erin Scuccimarri, Secretary