

**INNISFIL PUBLIC LIBRARY BOARD
MEETING MINUTES
Monday, April 17, 2023 – 7:00 p.m.
Innisfil ideaLAB & Library - Lakeshore Branch**

In Attendance: Anne Smith, Rob Nicol, Councillor Jennifer Richardson, Barb Baguley, Sue Bennett, Rhonda Flanagan, Cynthia Gordon, Raj Grover

Staff in Attendance: Erin Scuccimarri, Susan Baues, Jennifer Miyasaki, Mandy Pethick

Regrets: Councillor Robert Saunders

1. CALL TO ORDER

- The meeting was called to order at 6:58 p.m.
- Land Acknowledgement Statement was delivered by the Board Chair

2. APPROVAL OF AGENDA

Motion #2023.29

Moved by: Jennifer Richardson
Seconded by: Sue Bennett

THAT the agenda of the April 17, 2023, meeting be approved as presented.

CARRIED.

3. DISCLOSURES OF INTEREST

There were no disclosures of interest.

4. DELEGATIONS TO THE BOARD

- a) *Misinformation and the Threat to Democracy*, Beatrice Wayne, Research Manager, Samara Center for Democracy
- Beatrice Wayne shared a presentation with the Board, followed by a Q&A
 - A list of resources will be shared with the Board
 - Mandy Pethick provided further information about current and planned initiatives at the Library to combat mis/dis/mal information including helping patrons become media-literate

5. CONSENT AGENDA

- The CEO highlighted items in the CEO Report; Non-fiction for teens was relocated to the Young Adult collection including materials related to physical and mental health.
- HackLAB programs for youth have an excellent uptake; MakerKids was so popular there was a waitlist triple the size of the class
- The Deputy CEO commented on the findings from the 2021 census and the Simcoe County Local Immigration Partnership. There has been a dramatic increase in residents whose first language is not English; using these demographics and statistics helps the Library shape its programming and services.

Motion #2023.30

Moved by: Sue Bennett
Seconded by: Rhonda Flanagan

THAT the consent agenda items 5 a) to 5 d), and the recommendations contained therein be approved as presented.

CARRIED.

6. BUSINESS ARISING

No business arising

7. REPORTS

a) Municipal Council Report

- A report was shared with the package
- The CEO highlighted the appendices relevant to the Community Benefits Charge Strategy report, and the related open house taking place on April 19, 2023 at 6:30 pm

b) Library Board Report

- Chair Smith led a round table discussion with attendees; items shared included:
 - Lions Club eyeglasses drive collected 8000 pairs of eyeglasses to send to those in need
 - Rotary is hosting a harvest dinner at the Lakeshore branch on September 16, 2023
 - Seedy Saturdays are well attended
 - RVH staff looking at ways to use 3D printers as a medical resource
- It was also noted that this will be the Deputy CEO's last Board meeting, as she is retiring this month

c) Board Committee Reports

- Finance Committee
 - The Committee met on April 5, 2023
 - Rob Nicol was appointed Finance Committee Chair
 - The Committee proposed moving to a quarterly model for financial reporting

Motion #2023.31

Moved by: Raj Grover
Seconded by: Sue Bennett

THAT the operating and capital financial reports included in the IPL monthly Board agenda package, change to a quarterly reporting model; and FURTHER THAT the Finance Committee will meet and review the financials quarterly, prior to inclusion in the subsequent IPL Board agenda package.

CARRIED.

d) Health & Safety Update

Motion #2023.32

Moved by: Jennifer Richardson
Seconded by: Cynthia Gordon

THAT the minutes of the JHSC March 16, 2023 meeting be received.

CARRIED.**8. POLICY**a) **EMPLOYMENT** – Reporting Absenteeism & Lateness Policy #E-2023-08**Motion #2023.33**

Moved by: Raj Grover
Seconded by: Rob Nicol

THAT the EMPLOYMENT – Reporting Absenteeism & Lateness Policy #E-2023-08 be approved as presented.

CARRIED.b) **EMPLOYMENT** – Self Funded Leave Policy #E-2023-09**Motion #2023.34**

Moved by: Rhonda Flanagan
Seconded by: Sue Bennett

THAT the EMPLOYMENT – Self Funded Leave Policy #E-2023-09 be approved as presented.

CARRIED.

- c) **OPERATING & TECHNOLOGY** – Collection Management Policy #2023-10

Motion #2023.35

Moved by: Barb Baguley
Seconded by: Cynthia Gordon

THAT the OPERATING & TECHNOLOGY – Collection Management Policy #2023-10 be approved as presented.

CARRIED.

9. STRATEGIC ISSUES

There were no Strategic Issues to discuss this month.

10. NEW BUSINESS

No new business

11. COMMENTS AND ANNOUNCEMENTS

- a) Calendar of Events
- o Link to Library offerings was provided in the agenda.
 - o Annual Presentation to Council date is May 10, 2023

12. IN CAMERA

No In Camera

13. ADJOURNMENT

Motion #2023.36


Moved by: Barb Baguley

THAT the meeting be adjourned at 8:35 p.m.

CARRIED.

DATE OF THE NEXT MEETING

The next Library Board meeting will be held on
Monday, May 15, 2023 at 7:00 p.m.
Innisfil Public Library & ideaLAB – Lakeshore Branch – Community Room



Anne Smith, Board Chair



Erin Scuccimarri, Secretary